

Careers

Position: Success Center Specialist

Compensation: Non-Exempt; Up to \$12.50/hour

Role: Bilingual Specialist

Benefits: Health, Dental & Disability Insurance; Retirement Savings Plan; Incentive Bonus Eligible; Generous Paid Time off (PTO)

Location: GA-Columbus

Department: Mission Services

Company Overview

Goodwill Industries of the Southern Rivers' (GWISR) mission is "Developing People, Changing Lives, and Building Communities." Our Career Centers and other job training, placement and advancement programs make this possible by giving people the support and resources they need to find and maintain employment. It is our organization's vision for people to be empowered with skills and opportunities, living fulfilled lives. In 2011, GWISR served and trained approximately 25,126 people and helped 3,540 people earn good jobs.

Our organization operates as a social enterprise, which means the majority of our programs are funded by the revenue generated from GWISR's 9 retail stores and affiliate – PowerWorks Industries. These operations, which span 50 counties in West Georgia and East Alabama, generate annual revenues in excess of \$18 million. GWISR's successful self-funded business model is the result of long-term strategic planning and consciously executed business decisions. As our organization begins a new strategic plan in 2012, we eagerly anticipate moving towards a \$38 million organization and tripling GWISR's annual reinvestment to the communities we serve.

Position Summary

The Success Center Specialist, in partnership with a cross-functional team, is responsible for creating, planning and implementing programs, tools and events that meet the objectives of the Success Center. He or she focuses on specifically designed objectives that are aimed at assisting Success Center clients to achieve their personal career and financial goals so that they may become financially stable and self-sustaining. The Success Center Specialist assists with the planning and execution of all career and financial programs; however, the primary focus of the position is centered around the Success Center's Hispanic initiatives, to include, but not limited to such activities as: researching Hispanic community resources, providing translation services to Spanish speaking clients and organizing or participating in Hispanic events, both at the local and at the state level. In addition to the aforementioned initiatives, the Success Center Specialist also assists the Success Center Manager in managing any and all grants related to the center's Hispanic initiatives and is accountable for both defining, contributing to and recording outcomes needed for daily, monthly and annual reporting. The Success Center Specialist is a position that is critical to building and guiding the future of the organization as the individual in this position is expected to be a role model who lives and practices GWISR's values of **Honesty, Integrity, Respect, Excellence and Service.**

The Success Center Specialist is expected to operate in a full-time capacity (up to 40 hours per week) with the traditional operating days of Monday-Friday; however, operation may vary from time to time depending upon special events and/or projects.

Position Requirements

- High School diploma (required)
- Bachelor's degree from an accredited college/university in the area of counseling, education, business, marketing, communications or a related field (preferred)
- 2-5 years experience creating, deploying and/or managing programs or events (required)
- Bilingual in Spanish (required)



- Ability to effectively design, coordinate and implement both group and individual projects
- Strong analytical, organizational, critical thinking and problem solving skills
- Effective human relations and interpersonal skills
- Excellent written and oral communication skills
- Proficient in various computer applications – MS Word, Excel, PowerPoint and Outlook

Application Process:

[Click Here](#) to fill out an online application and attach your resume.